



Notre Dame

CATHOLIC SIXTH FORM COLLEGE

www.notredamecoll.ac.uk
enquiries@notredamecoll.ac.uk

0113 2946644

Principal: Justine Barlow

Dear Parents and Carers

I do hope this letter finds you and your family safe and well. I would like to take the opportunity to extend a warm welcome everyone to this new academic year and we look forward to working with you. This letter is to provide you with some useful information and contacts for this term.

I wish to reassure you all that we have worked very hard to ensure staff and students continue to stay safe at Notre Dame Catholic Sixth Form College. It is expected that all students attend as normal. Only if a student has to self-isolate because of COVID will online learning be offered.

We are continuing with a number of safety measures implemented upon government advice to help reduce and prevent the threat of Covid-19. Please ensure your child does not come to College if they have any of the COVID symptoms, they must take a test and only attend if this is negative. These measures are a necessity to help ensure the safety of everyone. All updates regarding COVID and College response are put on our [website](#).

As we start this new term and a new era of 'normality' we are focusing on looking ahead, reinvigorating the Notre Dame spirit and building an even stronger Notre Dame community. We encourage everyone to get involved with the offer from our many enrichment activities, such as Greek club, student choir, engineering club, College newspaper or charity work – usually involving cake! or volunteering. The staff are highly committed to ensure each person achieves and to be the best they can be.

Communication to parents / carers and students is key. We will communicate by means of email, text messaging and via the College website (www.notredamecoll.ac.uk). Please make sure you regularly 'check in' so that you do not miss reminders of key dates and events. We also encourage you to take part in your parent consultation day, which will be offered virtually. This is a very good opportunity to speak with each subject teacher to monitor progress, support and answer any queries you may have.

I have added some key dates for your diary at the end of this letter. I would also kindly request that you inform us immediately of any changes to your email address or mobile phone number.

Parents / carers of new students to the College will shortly receive a letter which will provide you with your confidential log-in for the College [Cedar Parent Portal](#). Cedar is our intranet system and can be accessed via the College website. Cedar provides 'live' information of each student's progress, achievement, progress, attendance and career development. The Parent Portal enables parents to access their child's attendance and assessment data, making it easier for you to track progress.



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If you require information regarding financial support, the bursary scheme and / or the student support award application, these can be found on the College website [here](#). Help is available through the Achievement Tutors and Student Services.

All the College's term dates can be found on the website [here](#) and the important dates to celebrate our ethos will be announced throughout the year.

Access and Exit:

The College has access control security gates which students can only access with their College ID badge. It is expected of students to wear their ID badge clearly at all times when on site. Under no circumstances should a student try to access/exit the College site through the car park barrier this is potentially very dangerous and costly if damaged. It is imperative that students follow our guidance completely. Any student who does not, is in breach of our Behaviour Policy and could risk their place at College.

I kindly request parents do not block the Avenue by dropping off or waiting to pick students up. We share the Avenue with other businesses / organisations and work hard to nurture continual good relationships.

Finally, I thank you for your continued support and look forward to working with you.

Yours faithfully,

Justine Barlow
Principal

KEY DATES

- Thursday 7th October – Open Evening 4.30pm-7.30pm
- Saturday 16th October – Open Day – 9.30am – 1pm
- Wednesday October 20th – Upper 6th Parent Consultation day – No Lower 6th students on site, work will be set.
- Friday 3rd December – INSET Day - no students on site
- Monday 6th December – College closed
- Tuesday 7th December – Lower 6th Parent Consultation day – No Upper 6th students on site, work will be set.
- Friday 17th December – End of Term
- Tuesday 4th January 2022 – New Term starts