

# NOTRE DAME CATHOLIC SIXTH FORM COLLEGE

## CAREERS PROGRAMME: SEPTEMBER 2021 – AUGUST 2022

1

A STABLE CAREERS PROGRAMME

2

LEARNING FROM CAREER AND LABOUR MARKET INFORMATION

3

ADDRESSING THE NEEDS OF EACH PUPIL

4

LINKING CURRICULUM LEARNING TO CAREERS

5

ENCOUNTERS WITH EMPLOYERS AND EMPLOYEES

6

EXPERIENCES OF WORKPLACES

7

ENCOUNTERS WITH FURTHER AND HIGHER EDUCATION

8

PERSONAL GUIDANCE

### Level 2

Careers Activity	Gatsby Benchmark
Careers support at interview and enrolment stage	3 & 8
Tutorial: CV workshop	2, 3, 7
STEM Fair [optional]	5 & 7
CANDI Careers Tutorial Programme;	1
Introduction to Careers/Options at 18+	3, 7, 8
Insight into Industry [Employer Led]	5
Apprenticeships [External speaker]	2 & 5
Applying to Notre Dame	3 & 8
Careers Fair prep/LMI	2
Virtual WEX preparation	3 & 8
Virtual Work Experience Week [Compulsory]	5 & 6
Virtual Careers Fair [Compulsory]	2 & 5
Compulsory Careers Appointments for all Level 2 students	3 & 8
Careers support at Parent events	3 & 8
Careers support on GCSE results day	3 & 8
Destination follow up for all Level 2 students	3 & 8
Curriculum input – Minimum of 1 live Employer engagement within each curriculum strand [Health and Social, Business, Creative Media and Applied Science]	5
HE Engagement within curriculum areas. [Uni connect programme]	4 & 7

### Lower Sixth

Careers Activity	Gatsby Benchmark
Careers presence at interviews and enrolment	3 & 8
Careers appointments available to all	3 & 8
Compulsory careers appointments for vulnerable students/LAC and early leavers.	3 & 8
CAND careers programme [see programme for L6];	1
CANDI 1: Introduction to careers & identify your skills and job interests	3
CANDI 2: Labour market information	2
CANDI 3: Standing out from the crowd: virtual work experience and additional research	3 & 8
CANDI 4: Apprenticeships and School Leaver programmes	2 & 3
HE tutorial resources:	1
HE Prep 1: Researching University Course	3, 7 & 8
HE Prep 2: Types of University & Course, including Higher & Degree Apprenticeships	3, 7 & 8
HE Prep 3: Open Days, Access Schemes, Summer Schools	3, 7 & 8
HE Prep 4: How to Write a Personal Statement	3, 7 & 8
HE Prep 5: Student Finance	3, 7 & 8
HE Prep 6: Alternatives to HE	3, 7 & 8
Virtual Higher Education Parents Evening	3, 7, & 8
Virtual Stem Fair	2, 5, 7
Virtual Careers Fair	2, 3, 5, 7
Virtual Work Experience opportunities open to all	5 & 6
Compulsory Work experience for Vocational subjects	5 & 6
Curriculum input – Minimum of 1 Live employer engagement for L6 within the curriculum	5
University visits [optional]	7
Employer Visits to Industry [optional]	5 & 6
Variety Employer Workshops [Optional]	5
Variety HE Workshops [Optional]	7

### Upper Sixth

Careers Activity	Gatsby Benchmark
Careers appointments available to all students	3 & 8
Compulsory careers appointments for U6 jobseekers, LAC/Vulnerable students/early leavers.	3 & 8
Virtual Stem Fair [Employers and Universities]	2, 5, 7
Tutorial: Cv Writing	2, 3, 7
Tutorial: Interview skills	2, 3, 7
HE mock Interview support – available to all students	3 & 8
Workshop: HE Interview Skills for Health	3, 7, 8
Virtual Careers Fair [Compulsory]	2, 5, 7
Compulsory Careers Appointment U6 Jobseekers	3 & 8
Jobseeker regular bulletins	2, 3, 8
U6 Jobseekers tutorials:	1
Jobseeker Tutorial 1: Apprenticeships	2, 3, 5 & 8
Jobseeker Tutorial 2: Jobsearch	2, 3, 5 & 8
Jobseeker Tutorial 3: Application Forms	2, 3, 5 & 8
Jobseekers: Tutorial 4 Interview Skills [virtual world]	2, 3, 5 & 8
Careers presence at A-level results day	3 & 8
Destination follow up for all U6 students.	3 & 8
Virtual Work Experience opportunities open to all	2, 5, 6
HE Trips [optional]	4 & 7
Employer visits [optional]	4, 5 & 6
Variety HE workshops [optional]	4, 7
Variety Employer Workshops [optional]	2, 4 & 5
Curriculum input – Minimum of one live employer engagement throughout the year	5