

that needed to secure the grade in 2019. Of course, it is not possible to predict where grade boundaries will be, because they change each year as the papers change, in terms of new questions as well as demand.'

5.03 Principal updated the committee that the application for Character Quality Kite Mark had been submitted and inspection against criteria would probably happen in Autumn term

5.04 There was a discussion around the defunding of certain qualifications and possible impact on student numbers and finances. College has reviewed the possible impact and outlined the alternative curriculum offer and as this is a national change did not forecast significant change in student numbers.

6.00 **REPORTS and UPDATES**

6.01 Members of the Senior Leadership Team went through each report and drew the attention of the Committee to the following points:

Safeguarding Annual report

A meeting had taken place with the safeguarding link governor the previous week and how the use of CPOMs enables more reporting capability.

Details about when most disclosures tended to occur over the academic year were given

Mental health remained the main reason for referral and college continues to see an increase. There is also rising concerns about relationships at home.

College described the numerous support and well-being resources they signpost students to and the extensive work undertaken with external agencies

College described their intention to increase the safeguarding team with the inclusion of a new post – Safeguarding Manager.

A recent internal audit of safeguarding had taken place, the findings had not yet been released. Results should be shared at the audit meeting on the 8th of June

Q – How can governor support with the growth of the safeguarding team

A – College is also reviewing a subscription to an online counselling service

College thanked the governors for their support and would let governors know if they need any further support.

Q - what is the uptake of the well-being hub

A - College will present information on this for the next meeting

6.02 Complaints Report

This report is in relation to formal complaints 2022-2023

An overview of the complaints process was given.

6.03 Accountability Statement

Background information on the rationale and context behind the accountability statement was explained to the committee. This report will need Full Corporation approval and once approved and submitted to the ESFA will also be put on the college website.

6.04 The following reports were deferred to the next C&S meeting as the timeframe change of this meeting meant the following reports would not have had a full data set to refer to. It was agreed to defer as the next C&S meeting is early in September 2023.

Deferred:

- Lesson Observation Annual report (*deferred*)
- Student Perception of Course (*deferred*)
- Staff Development Annual report (*deferred*)

7.00 PROGRESS AGAINST COLLEGE SAR QUALITY IMPROVEMENT PLAN (QUIP)

It was noted that work was continuing with departments identified as requiring improvement with Progress made with two out the four department areas.

7.01 There was a clear plan for monitoring Catholic Life ready for the Catholic Inspection.

8.00 PROGRESS AGAINST CATHOLIC LIFE INSPECTION

A working group of governors had met with the College Catholic Life Group in March and a further meeting was scheduled for 20.06.2023

College outlined the progress made against each of the sub sections and their criteria with a recognition that some aspects of Collective Worship needed further development. There is an action plan in place resolve the issues in relation to collective worship.

College reported the success of the Stella Marris Leadership qualification.

9.00 LINK GOVERNOR REPORTS

9.01 No Link Governor reports had been submitted.

9.02 The Committee Chair wished to record his strong discontent that discussions had been taking place regarding a potential change to link governance at the HR and Search Committee rather than at this committee.

The Chair of C&S referred to the meeting minutes from the meeting on 12.12.2022, where no reference to link governance changes was minuted.

The Chair of this committee expressed his astonishment therefore, that a proposed change to link governance was being discussed outside of the C&S Committee and that these discussions had not been communicated with him.

The Governance Professional confirmed that a voicemail message for Chair of this committee had been left on 23.05.2023 suggesting a meeting with all interested parties to build on existing practice of link governors.

It was agreed that a meeting with all interested parties would be held to ensure good discussion and communication.

10.00 RISK MANAGEMENT

10.01 Information on risk from this committee had been incorporated into the risk register.

11.00 POLICY REVIEW

11.01 Admissions Policy and Procedure (entry criteria element) recommend to Corporation

Recommend That the Committee recommend the Admissions Policy and Procedure to the Full Corporation.

11.02 Careers Education and Guidance

Resolved: That the Committee approved the Careers Education and Guidance

11.03 Complaints procedure - recommend to Corporation

Recommend That the Committee recommend the Complaints procedure to the Full Corporation.

11.04 Student Code of Conduct

Resolved: That the Committee approve the Student Code of Conduct

Fitness to study Policy– *information only*

11.05 Quality assurance Cycle

Deferred:

This will be looked at in the first meeting of the next academic year

12.00 ANY OTHER URGENT BUSINESS

12.01 There was no other business to address.

13.00 DATE AND TIME OF NEXT MEETING

13.01 Tuesday 19 September 2023 at 5pm.

The meeting closed at 6.00pm.