



CORPORATION

***MINUTES OF CURRICULUM & STANDARDS COMMITTEE MEETING
HELD ON TUESDAY 14 DECEMBER 2021 AT 17.00 IN M1/2 and via TEAMS***

Present: Mr D Wright (Chair - via Teams); Fr. T Swinglehurst (via Teams);
Mrs A O'Malley (via Teams); Ms H Hayden (via Teams); Mrs J McPartlan;
Principal; Mr R McKernan (staff member); Mrs J Firn – Clerk.

Invited to attend: Deputy Principal
Assistant Principal Quality Improvement,
Assistant Principal Teaching & Learning
Assistant Principal Student Experience
Assistant Principal Quality & Curriculum
Director of Finance and Operations

Apologies: Fr. M Hall; Assistant Principal Teaching & Learning

21/021 Welcome and Opening Prayer

In the absence of Fr. Michael, DJW took the Chair.
The meeting opened with a prayer.

21/022 Declaration of Interest

None.

21/023 Minutes of the previous meeting (21 September 2021) - enclosed

The Minutes of the previous meeting were accepted as a correct record and were duly signed by the Chair.

21/024 Matters Arising

All items recommended to the Corporation were approved.

21/025 College Self-Assessment Report - enclosed

- i) DJW reported on the external validation meeting (8th December 2021) conducted by Governors (Chair, Vice Chair and Chairs of Committees invited) and SA Director of Secondary Standards (Diocese of Leeds).
- ii) Thanks were noted for the work that has been undertaken in producing a robust and comprehensive document.
- iii) The report was considered in detail, page by page, with thorough questioning, challenge and debate during a rigorous process.

- iv) Wherever possible, all findings have been backed up with available data, noting the impact of Covid-19.
- v) All agreed with the overall SAR judgement of Outstanding (Grade 1) and Outstanding (Grade 1) for each of the key judgement areas:
 - Quality of Education;
 - Behaviour & Attitudes;
 - Personal Development;
 - Effectiveness of Leadership and Management;
 - Mission and Ethos.

The Committee agreed to recommend the College Self-Assessment Report for approval to the Corporation at its next meeting.

21/026 College Strategic Plan 2021-2024 - enclosed

- i) DJW introduced the plan, advising that the draft plan was discussed at a recent meeting with the full SLT, DJW and Fr. Michael.
- ii) The Principal provided an overview, noting that consultation has taken place with all staff and the Student Executive.
- iii) The plan details the College's five Strategic Aims which are:
 1. We will provide a world class Catholic Education exemplified through the way our College community works, learns and acts.
 2. Be recognised as one of the highest performing Sixth Form Colleges in the country providing outstanding quality of education, where each student feels welcome and safe.
 3. Provide an ambitious curriculum which is innovative in its response to local and national needs, interests and aspirations, and which enables each student to develop their full potential.
 4. To be guided by the Framework for Ethical Leadership in Education, and to be recognised for contemporary working practices, nurturing staff well-being and development.
 - 5: To protect and develop the College's long-term financial sustainability, whilst providing the highest quality learning and working environment.
- iv) Each Strategic Aim details a number of objectives.
- v) It is intended that Corporation reviews progress of the Strategic Plan / objectives twice per year via an update within the Principal's Report – next Report due in March 2022.
- vi) The Committee noted their thanks for the work undertaken on this.

The Committee agreed to recommend the College Strategic Plan 2021-2024 for approval to the Corporation at its next meeting.

21/027 Student Code of Conduct Policy - enclosed

- i) This policy has been updated to include timescales for appeals with regards to exclusions.
- The Committee agreed to recommend the Student Code of Conduct Policy for approval to the Corporation at its next meeting.***

21/028 Local Offer - enclosed

- i) An overview of the policy was provided.

- ii) This is a statutory document – minor amendments only.
The Committee agreed to recommend the Local Offer for approval to the Corporation at its next meeting.

21/029 Link Governor Meeting Feedback

- i) ASSISTANT PRINCIPAL QUALITY IMPROVEMENT / HH – no meeting held.
- JNM / Assistant Principal Quality & Curriculum
- ii) – discussion included:
- Areas - H&SC, Business, Economics & Financial Studies, Digital.
 - Results for CAPs and ALPs grades (taking in to account the context).
 - H&SC was discussed (hard unit, no previous data on grade boundaries).
 - Business CTEC (based purely on examined units).
 - Business – L6 have not yet sat exams; will sit in January 2022. Mock undertaken. Robust plan of support in place by HoD.
 - High level of analysis undertaken; departments aware of any issues with plans in place.
 - Economics – will work on use of language / interpretation of questions.
 - Stretch and challenge sessions arranged.
 - Attendance.
 - T Levels – positive; all students placed. Information Evening for parents.
 - T Level Health – when students are out two days per week from February, staff will use this time for CPD.
 - Digital Games Design – all grades agreed after inspection.
 - T Level Education and Childcare – progression routes discussed, streamlining being considered.
- iii) Fr. Tim / Director of Catholic Life – discussion included:
- Catholic Life and Mission.
 - Stella Maris – 1,100 / 1,300 achieved Bronze. Update on discussions – national impact.
 - Departmental charities ongoing.
 - Leeds Diocesan Singing Programme.
 - Religious Education – new scheme of work being created in liaison with the CES.
 - Curriculum Intent – sent to Philip Robinson for review.
 - ‘Thinking Moves’.
 - Collective Worship – continuing.
 - Leadership & Management – regularly meetings with Principal / SLT.
 - CH – Section 48 Inspector.
- iv) DJW / Assistant Principal T&L – discussion included:
- CAP data.
 - MFL (French) – LJ following up regarding ALPs.
 - Psychology – strong data.
 - HoDs focus is excellent.
 - Appointment of internal Digital Developers to assist with T&L strategies.
 - Student perceptions / SPOCs – positive.

- Attendance.
- v) Fr. Michael / Assistant Principal Student Experience – report sent to Fr. Michael.
- vi) Link Governors were encouraged to participate in Learner Walks where possible.
- vii) JNM has now taken on the role of Safeguarding / SEND Governor, with thanks noted to AOM.

The Committee noted the Link Governor meeting feedback.

21/039 **Date of next Committee Meeting**
Tuesday 22 March 2022, 17.00.
Link Governor Meetings TBA.

AOB

There being no other business the meeting closed at 18.00.