



Notre Dame Catholic Sixth Form College

AUDIT Committee Meeting AGENDA

Thursday 25th June 2020 @ 17:00, Main Hall

No.	Agenda Item	Paper	Action
1	Apologies		
2	Declaration of Interest		Declare
3	Internal Audit Assignment Reports: HR Management Curriculum Planning Follow up	Enc x 3	Approve Approve Approve
4	Audit Recommendation Tracking Reports - also see Policies at items 6 and 7	Enc x 2	Approve
5	DPO Action Plan – see above	deferred	
6	Data Protection Policy and Data Breach Policy	Enc x 2	Approve
7	Acceptable use of IT Staff (changes highlighted, and Students (which mirrors the staff policy); Information Security Policy (new policy)	Enc x 3	Approve
8	Review of Gifts and Hospitality Policy against Bournville College and Post 16 Audit Code of Practice	Enc x 3	Approve
9	Minutes of the previous meeting (5 March 2020)	Enc	Approve
10	Matters Arising		
11	Risk Register and Action Plans – Inc' Covid-19	Enc x 3	Approve
12	Risk Management Policy – amendments highlighted	Enc	Approve
13	Correspondence		
14	Date of Next meeting: Thurs xxxxx 2020 - to be confirmed		Note
15	AOB		

Invited to attend: Mr Andy McCulloch (TIAA)

Membership: Mr P Casey (Chair); Mr J Barnes; Fr M Hall
Mrs J Firn - Clerk

In Attendance: Mrs J Barlow (Principal). Mr M Shillito (Dir of Fin)

At least three Governors, excluding Staff, Students and members of the Finance Committee; the majority of which will be Foundation Governors.

Quoracy: A minimum of two members

Apologies can be forwarded by e-mail to m.shillito@notredamecoll.ac.uk or, if after 16.15, by telephone on 202 1332 or 202 1339.