



Notre Dame Catholic Sixth Form College

CORPORATION MEETING

Wednesday 2nd October 2019, 17:30, M1 & 2 CUVILLY

REFRESHMENTS at 17:00

Item	Agenda	Paper	Action
	<i>PART 1 - All Governors</i>		
1.	Welcome of new Governor: Matt Gerard (Student) Followed by Opening Prayer		
2.	Apologies		
3.	Declaration of Interest		Declare
4.	Governor Annual Returns	Enc	Complete
5.	Membership of Committees		Approve
6.	Minutes of the previous meeting (Part 1 14 th July 2019)	Enc	Approve
7.	Matters Arising from Part 1		
	<i>Catholic Life</i>		
8.	Report of the Student Executive	Tabled	
9.	Report of the Staff Governor(s)	Tabled	
10.	Catholic Life QA Report	Enc	
11.	Principal's Report September 2019 (<i>Strategic Aims</i>)	Enc	
12.	Correspondence: Diocesan Governor Training Programme	Enc	
13.	Date of next meeting: Wednesday 18 th December 2019	Enc	Note
	<u>Reports from Committees:</u>		
14.	Audit - (Meeting 19 th Sept 2019) i. Minutes ii. Internal Audit Assignment Reports: ICT Cybercrime, Safeguarding, Risk Mitigation, GDPR and Follow up iii. External Audit Plan for 2018/19 Financial Statements iv. Compliance with Regularity & Propriety Self-Assessment Questionnaire 2018/19	Enc See Min's Enc	Approve
15.	Risk Management - Risk Register & Action Plan	Enc	Approve
	<i>PART 2 – Students are excused</i>		
16.	Part 2 Supplementary Document Confidential to Gov's (14 th July 2019)	Enc	Approve
17.	Matters Arising from Part 2		
18.	Principal's Report - Examination results summer 2019	Enc	Approve
	<u>Reports from Committees continued</u>		
19.	Curriculum & Standards (Meeting 24 th Sept 2019) i. Minutes	Enc	

Item	Agenda	Paper	Action
	ii. Quality of Education - Action Plan 2019/20 (powerpoint presentation) iii. Link Governor Reports iv. Application & Enrolment analysis 2019/20 v. T Level update	<i>Enc</i> <i>Enc x2</i> <i>Enc x2</i>	Approve Note Note Note
20.	Finance & Physical Resources (No Meeting) i. Draft Outturn 2018/19 – Management Accounts July 2019	<i>Enc</i>	Note
21.	<i>Any Other Business</i>		
	<i>Part 3 CONFIDENTIAL ITEMS – Staff and Staff Governors may be excused</i>		
22.	Part 3 Supplementary Document Confidential to Gov's (14 th July 2019)	<i>Enc</i>	Approve
23.	Matters arising from Part 3		
24.	Human Resources Committee – (Meeting 2nd October 2019) i) Principal's remuneration	<i>Tabled</i>	Approve

Invited to attend: Mrs S. Dumont (Deputy Principal)
 Mrs M. Beardsall (Vice Principal) Parts 1 and 2

Membership: 19 Governors in total:
 11 Foundation
 8 others:
 Principal; 1 parent; 2 co-opted business / community.
 2 students (Part 1); 2 staff (Parts 1 and 2).

Foundation Governors shall outnumber other Members by at least 3.

Quoracy: A minimum of 40% of the number of appointed members, with at least 4 Foundation Governors present.