



Notre Dame Catholic Sixth Form College

AUDIT Committee Meeting AGENDA

Thursday 7th March 2019 @ 17:30, Boardroom

No.	Agenda Item	Paper	Action
1.	Apologies		
2.	Declaration of Interest		Declare
3.	Internal Audit Assignment Reports: Payroll Strategic Control	Enc Enc	Approve Approve
4.	Audit Recommendation Tracking Report	Enc	Approve
5.	Minutes of the previous meeting (20 Sept & 12 Dec 2018)	Encx2	Approve
6.	Matters Arising		
7.	Risk Register and Action Plan	Enc	Approve
8.	Policies – ICT Acceptable use of Staff & Students IT Business Continuity GDPR Staff and Student Privacy Notices FOI Access to Information Gifts & Hospitality	Enc x7	Approve
9.	External Audit- Reappointment of Wylie +Bisset proposal	Enc	Approve
10.	Date of Next meeting: Thur 13th June 2019 @ 17:30		
11.	AOB		
12.	Evaluation	Enc	Complete

Invited to attend: Mr Scott Gillon (Wylie + Bisset)
Mr Andy McCulloch (TIAA)

Membership: Mr P Casey (Chair); Mr J Barnes; Fr M Hall
Mrs J Firn - Clerk
In Attendance: Mrs J Barlow (Principal). Mr M Shillito (Dir of Fin)

At least three Governors, excluding Staff, Students and members of the Finance Committee; the majority of which will be Foundation Governors.

Quoracy: A minimum of two members

Apologies can be forwarded by e-mail to m.shillito@notredamecoll.ac.uk or, if after 16.15, by telephone on 202 1332 or 202 1339.