



Notre Dame Catholic Sixth Form College

## Finance & Physical Resources Committee Meeting

### AGENDA

Wednesday 6<sup>th</sup> March 2019 @ 17:30, Boardroom

No.	Agenda Item	Paper	Action
1.	Apologies		
2.	Declaration of Interest		Declare
3.	International Dept. Report	<b>Tabled</b>	<b>Approve</b>
4.	Minutes of the previous meetings (19th Sept & 12th Dec 2018)	<b>Enc</b>	<b>Approve</b>
5.	Matters Arising		
6.	Marketing Report	<b>Enc</b>	<b>Note</b>
7.	Management Accounts Jan 2019	<b>Enc</b>	
8.	Financial Report Revised Budget, 2018/19	<b>Tabled</b>	
9.	Financial Planning 2019/20	<b>Update</b>	
10.	Property Strategy and H&S- <i>Update</i>		
11.	Terms of Reference	<b>Enc</b>	<b>Approve</b>
12.	<del>Election of Chair</del>		<b>Elect</b>
13.	Date of Next meeting: Weds 15 <sup>th</sup> May 2019		<b>Note</b>
14.	<b>AOB</b>		
15.	Evaluation of meeting etc.	<b>Enc</b>	<b>complete</b>

*Invited to attend:* Ms R Lou for item 3

**Membership:** Mr D Wright (Chair); Mrs M Ramsden  
Mr C West; Mrs J Barlow  
Mr M Shillito - Clerk

*Principal plus at least three other Governors excluding staff & students.*

**Quoracy:** A minimum of two members excluding the Principal

**Apologies can be forwarded by e-mail to [m.shillito@notredamecoll.ac.uk](mailto:m.shillito@notredamecoll.ac.uk) or, if after 16.15, by telephone on 202 1332 or 202 1339.**