



Notre Dame Catholic Sixth Form College
Human Resources Committee Meeting

Weds 27 March 2019 (Thurs 14 March postponed) @ 16:00, Boardroom

Item	Agenda	Paper	Action
	CONFIDENTIAL - PART 1 of the Meeting		
1	Apologies: AoM		
2	Declaration of Interest		Declare
3	Minutes of the previous meeting: (11 th October 2018)	Enc	Approve
4	Matters Arising		
5	Terms of Reference	Enc	Approve
6	Staffing update	Update	Note
7	Date of Next meeting: Thurs 4th July 2019 @ 16:15		Note
8	AOB		
	CONFIDENTIAL - PART 2 of the Meeting		
9	Voluntary Redundancy Scheme	Enc	
	CONFIDENTIAL - PART 3 of the Meeting		

Invited to attend: Mrs M Beardsall for Part 1

Membership: Mrs A O'Malley (Chair); Mrs M Ramsden; Mr J Barnes;
Mrs J Barlow;

Mr M Shillito – Clerk for Parts 1 and 2

Principal plus at least three others, with a minimum of three members of the Corporation excluding staff & students.

Chair: elected annually, will usually be a Foundation Governor

Quoracy: Two members, not including the Principal.

If required, the meeting will adhere to the following pattern:

CONFIDENTIAL - PART 2 of the Meeting (i.e. VP- HR excused)

CONFIDENTIAL - PART 3 of the Meeting (i.e. Clerk excused)