



Notre Dame Catholic Sixth Form College  
**Human Resources Committee Meeting**

**Thursday 11<sup>h</sup> October 2018 @ 16:15, Boardroom**

Item	Agenda	Paper	Action
	<b>CONFIDENTIAL - PART 1 of the Meeting</b>		
1.	Apologies		
2.	Declaration of Interest		Declare
3.	Minutes of the previous meeting: (4 <sup>th</sup> July 2018)	<b>Enc</b>	<b>Approve</b>
4.	Matters Arising - Updated HR Annual Report	<b>Enc</b>	<b>Approve</b>
5.	Policies – i) Equality Duty ii) Three Year ED Plan	<b>Enc</b> <b>Enc</b>	<b>Approve</b> <b>Approve</b>
6.	Staffing update		
7.			
8.	Date of Next meeting: <b>Thurs 14<sup>th</sup> March 2019 @ 16:15</b>		<b>Note</b>
9.	<b>AOB</b>		
na	<b>CONFIDENTIAL - PART 2 of the Meeting</b>		
10.			
na	<b>CONFIDENTIAL - PART 3 of the Meeting</b>		
11.	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

*Invited to attend:* Mrs M Beardsall for Part 1

**Membership:** Mrs A O'Malley (Chair); Mrs M Ramsden; Mr J Barnes;  
Mrs J Barlow;

Mr M Shillito – Clerk for Parts 1 and 2

*Principal plus at least three others, with a minimum of three members of the Corporation excluding staff & students.*

*Chair:* elected annually, will usually be a Foundation Governor

**Quoracy:** Two members, not including the Principal.

**If required, the meeting will adhere to the following pattern:**

**CONFIDENTIAL - PART 2 of the Meeting (i.e. VP- HR excused)**

**CONFIDENTIAL - PART 3 of the Meeting (i.e. Clerk excused)**