



Notre Dame Catholic Sixth Form College

## CORPORATION MEETING

Wednesday 19th December 2018, 17:00, M1 & 2 CUVILLY

**PREVENT TRAINING** and REFRESHMENTS **at 17:00**

Item	Agenda	Paper	Action
	<b><i>PART 1 - All Governors</i></b>		
1.	Welcome and Opening Prayer		
2.	Apologies		
3.	PREVENT TRAINING		
4.	Declaration of Interest		Declare
5.	Minutes of the previous meeting ( <b>Part 1</b> 26 <sup>th</sup> Sept 2018)	<b>Enc</b>	<b>Approve</b>
6.	Matters Arising from Part 1		
7.	Report of the Student Senate		Receive
8.	Report of the Staff Governor(s)	<b>Tabled</b>	Receive
9.	Self-assessment Report (SAR) December 2018	<b>Enc</b>	<b>Approve</b>
10.	Correspondence		
11.	Date of next meeting: Wednesday 27 March 2019		
	<b><i>PART 2 – Students are excused</i></b>		
12.	<b>Part 2 Supplementary Document</b> Confidential to Gov's (26th September 2018)	<b>Enc</b>	<b>Approve</b>
13.	Matters Arising from Part 2		
	<b><u>Reports from Committees:</u></b>		
14.	<b>Audit &amp; Finance - (Meeting 12<sup>th</sup> December 2018)</b> (i) Minutes (ii) External Audit Report 2017/18 (iii) Letters of Representation - Regularity & Financial (iv) Annual Report of the Corporation & Financial Statements Year End 31st July 2018  (v) Accounting Policies & Going Concern (vi) Variance reports 2017/18 (vii) Finance Record 2017/18  (viii) Annual Report of the Audit Committee	<b>Tabled</b> <b>Enc</b> <i>Enc in above</i>  <b>Enc</b> <i>Enc in above</i>  <b>Enc</b> <i>See Minutes</i> <b>Enc</b>	<b>Approve</b> <b>Approve</b>  <b>Approve</b> <b>Approve</b> <b>Note</b> <b>Approve</b> <b>Approve</b>
15.	Risk Management - Risk Register & Action Plan		
16.	<b>Curriculum &amp; Standards (Meeting 18<sup>th</sup> Dec 2018)</b> (i) Minutes (ii) Link Governor meetings (iii) SAR 2018 (see above) (iv) Pastoral Team report	<b>Tabled</b> <b>update</b>  <i>see Mins</i>	Note

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	(v) Committee's Terms of Reference	See Minutes	Approve
17.	<b>Any Other Business</b>		
	<b>Part 3 CONFIDENTIAL ITEMS – Staff and Staff Governors may be excused</b>		
18.	<b>Part 3 Supplementary Document</b> Confidential to Gov's (26th September 2018)	Enc	Approve
19.	Matters arising from Part 3		
20.	<b>Recruitment Process – Deputy Principal</b>	Update	

*Invited to attend:* Mrs M Beardsall (Vice Principal) Parts 1 and 2

**Membership:** 19 Governors in total:  
11 Foundation  
8 others:  
Principal; 1 parent; 2 co-opted business / community.  
2 students (Part 1); 2 staff (Parts 1 and 2).

Foundation Governors shall outnumber other Members by at least 3.

**Quoracy:** A minimum of 40% of the number of appointed members, with at least 4 Foundation Governors present.