



Notre Dame Catholic Sixth Form College

## CORPORATION MEETING

Wednesday 26th September 2018, 17:30, M1 & 2 CUVILLY

REFRESHMENTS at 17:00

Item	Agenda	Paper	Action
	<b><i>PART 1 - All Governors</i></b>		
1.	Welcome of new Governors: Followed by Opening Prayer		
2.	Apologies		
3.	Declaration of Interest		Declare
4.	Election of Chair and Vice Chair		Elect
5.	Governor Annual Returns	<i>Enc</i>	Complete
6.	Membership of Committees	<i>Enc</i>	Approve
7.	Minutes of the previous meeting (Part 1 4 <sup>th</sup> July 2018)	<i>Enc</i>	Approve
8.	Matters Arising from Part 1		
9.	Alps Report - Examination results summer 2018	<i>Enc</i>	
10.	Student Enrolments September 2018	<i>Enc</i>	
	<b><i>Catholic Life</i></b>		
11.	Report of the Student Senate		
12.	Report of the Staff Governor(s)		
13.	Correspondence:		
14.	<b>Date of next meeting:</b> Wednesday 19 <sup>th</sup> October 2018	<i>Enc</i>	Note
	<b><u>Reports from Committees:</u></b>		
15.	<b>Audit - (Meeting 20<sup>th</sup> Sept 2018)</b> i. Minutes ii. Internal Audit Annual Report 2017/18 (TIAA) iii. Internal Audit Plan for 2018/19 iv. External Audit Plan for 2017/18 Financial Statements v. Compliance with Regularity & Propriety Self-Assessment Questionnaire 2017/18 vi. Audit Recommendation tracking report	<i>Tabled</i> <i>Enc</i> <i>Enc</i> <i>Enc</i> <i>Enc</i> <i>See</i> <i>Minutes</i>	Approve Approve Approve Approve
16.	Risk Management - Risk Register & Action Plan	<i>Update</i> <i>See</i> <i>Minutes</i>	
	<b><i>PART 2 – Students are excused</i></b>		
17.	<b>Part 2 Supplementary Document</b> Confidential to Gov's (4 <sup>th</sup> July 2018)	<i>Enc</i>	Approve
18.	Matters Arising from Part 2		
19.	Principal's Report - Sept 2018	<i>Enc</i>	Approve
	<b><u>Reports from Committees continued</u></b>		
20.	<b>Curriculum &amp; Standards (Meeting 25<sup>th</sup> Sept 2018)</b> i. Minutes ii. Strategic Plan 2018-21	<i>Tabled</i> <i>Enc</i>	Approve

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	iii. S48 Action Plan- Canonical Review iv. Link Governor Reports v. Pastoral Team Report – Safeguarding Policy, PREVENT Risk Assessment	<i>Enc</i>  <i>Enc</i> <i>Enc</i>	<b>Approve</b> <b>Note</b> <b>Approve</b> <b>Approve</b>
21.	<b>Finance &amp; Physical Resources</b> (Meeting 19 <sup>th</sup> Sept 2018) i. Minutes ii. International Dept report iii. Draft Outturn 2017/18 – Management Accounts July 2018 iv. Property Strategy - Update	<i>Tabled</i> <i>See minutes</i> <i>See Minutes</i>	
22.	<b>Any Other Business</b>		
	<b>Part 3 CONFIDENTIAL ITEMS – Staff and Staff Governors may be excused</b>		
23.	<b>Part 3 Supplementary Document</b> Confidential to Gov's (4 <sup>th</sup> July 2018)	<i>Enc</i>	<b>Approve</b>
24.	Matters arising from Part 3		
25.	Appointment of Deputy Principal		
26.	<b>Human Resources Committee</b> – (No Meeting)		

*Invited to attend:* Mrs M. Beardsall (Vice Principal) Parts 1 and 2

**Membership:** 19 Governors in total:  
11 Foundation  
8 others:  
Principal; 1 parent; 2 co-opted business / community.  
2 students (Part 1); 2 staff (Parts 1 and 2).

Foundation Governors shall outnumber other Members by at least 3.

**Quoracy:** A minimum of 40% of the number of appointed members, with at least 4 Foundation Governors present.