



Notre Dame

CATHOLIC SIXTH FORM COLLEGE

I.D, Funding Eligibility Check and Right to Study Check

You cannot be fully enrolled at the College without providing proof of I.D, an eligibility check for funding and a Right to Study check.

To allow us to complete these checks, is essential that you bring the specified documents outlined below with you to enrolment day.

Documents Required to Complete Enrolment

UK and Irish Passport Holders ONLY

Nationality	Documentation required
British Citizen or Irish Citizen	<ul style="list-style-type: none">• Original British passport (valid or expired); or• Original Irish passport (valid or expired);• A certificate of registration as a British / Irish citizen, which names you. <p>IF YOU HAVE NONE OF THE ABOVE, SEE BELOW:</p> <ul style="list-style-type: none">• If you were born or adopted in the UK, full birth/adoption certificate which includes the name(s) of at least one of your parents, together with documentation which confirms one of your parents was a British/Irish citizen at the date you were born/adopted.

You MUST bring your originals as well as photocopies

Non-UK / Non-Irish Passport Holders ONLY

Please ensure you bring **both** of the following:

- Your original passport; **AND**
- Evidence of your UK immigration status which permits you to study in the UK - the documentation required is dependent on which of the below categories of immigration status apply to you.

See overleaf

Immigration Category	Documentation required
<p>If you hold Indefinite Leave to Enter or Remain in the UK (also known as settlement)</p> <p><i>This means that there is no time limit on your visa.</i></p> <p><i>This will be applicable to you if (for example) you hold status under the EU Settlement Scheme or indefinite leave to remain (ILR) obtained through your parents visa.</i></p>	<ul style="list-style-type: none"> • A copy of the share code generated through your UKVI account to allow us to view your eVisa (please see information below on how to obtain this); or • A current passport with a stamp showing that you are allowed to stay indefinitely in the UK or have no time limit on your stay in the UK
<p>If you hold limited leave to enter or remain in the UK. <i>This means that there is an expiry date on your current visa.</i></p> <p><i>This will be applicable to you if (for example) you hold a visa under one of the following immigration categories (not an exhaustive list) and have not yet applied for settlement:</i></p> <ul style="list-style-type: none"> - As dependent visa holder e.g. on your parents visa - British National (Overseas) visa - Status under the Ukraine visa Schemes - Diplomatic Status - Refugee Status 	<ul style="list-style-type: none"> • A copy of the share code generated through your UKVI account to allow us to view your eVisa (please see information below on how to obtain this) • If you have applied to extend your visa and are still awaiting a decision at the date of enrolment, please also provide evidence of the date that the outstanding application was submitted e.g. the submitted online application form
<p>If you have an outstanding application under the EU Settlement Scheme (EUSS)</p> <p><i>This means that you have applied to the EUSS but are still awaiting a decision</i></p>	<ul style="list-style-type: none"> • A copy of your Certificate of Application (CoA) to the EU Settlement Scheme
<p>If you are unsure on what type of visa you hold or the immigration documentation you can provide</p>	<p>Please contact k.petrillo@notredamecoll.ac.uk as soon as possible and at least one week before your enrolment date. We will thereafter provide further guidance.</p>

How do I generate a share code to evidence my eVisa?

1. **Step 1** - Prior to enrolment day, follow the link below to generate a share code. To do so, you will require the details of the identify document used to set up your UKVI account. When prompted for the reason why you need a code, please choose 'Other' and write Education - <https://www.gov.uk/view-prove-immigration-status>
2. **Step 2** - please download the page which states the generated share code or email this to yourself.
3. **Step 3** - Present the share code on enrolment day. We will then be able to use this to view your eVisa.